

Sustainable Business Program

Waste Record Sheet (sample)

Waste Stream	Service Provider	Volume Generated			Estimated Volume of bin space / year	Cost of service / year
		No. of Bins (e.g. 1)	Bin Size (eg. 240 ltr wheelie bin)	Frequency of collection (eg. weekly)		
EXAMPLE	Mr. Waste				e.g. 1 x 240 ltr bin/ week: 1 x 0.240 x 52 = 12.5m ³ per year (or 12,480 L/year)	\$4,500
General waste						
Paper / cardboard recycling						
Glass recycling						
Steel recycling						
Aluminium recycling						
Plastic recycling						
Commingled recycling (i.e. a mix of recyclable materials)						
Paper & commingled recycling						
Food organics recycling						
Food donation to charity						
Garden organics recycling						
Toner cartridges						
Computers						
Equipment maintenance						
Mobile phones						
Cooking oil & fat						
Corks						
Furniture						
Clothes						
Hazardous waste						
Other						
Other						
Other						



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