

Development Application (DA) Exemption - Heritage Works

Under Environmental Planning and Assessment Act 1979 section 4.1(1) and Clause 5.10(3)(a)(i) and (ii) of the Sydney Local Environmental Plan 2012

About this form

- You can use this form to gain an exemption from requiring development consent.
- This relates to minor works or maintenance of heritage items or works within heritage conservation areas.

If the place is listed as a state heritage item you will need to first obtain an approval/exemption from the NSW Heritage Council under subsection 57(1) & (2) of the NSW Heritage Act 1977.

Has approval/exemption been issued by the NSW Heritage?

- No (Application not valid) Yes (approval attached, continue to Part 1)

- No charge for single dwellings or work that only affects a single residential unit.
- \$255 for all commercial premises or for work that affects multiple residential units.

Assessment

- Applications cannot be made for works already or partly completed.
- This form cannot be used for tree removal or lopping.
- Council officers will only agree to this request if the proposed works are minor and would otherwise be considered exempt development if not for the site being a heritage item or in a heritage conservation area. Principally this includes 'like for like' replacement /rectification works.

Important Note: Do not use this form for new intrusions into the building exterior such as new window openings, skylights and the installation of partition walls/reconfiguration of rooms.

How to complete this form

1. Ensure all fields in this form have been filled out correctly.
2. Once completed you can submit this form by email. Please refer to the Lodgement Details section at the back of this form.

Part 1: Applicant Details

Title	Given Name/s	Family Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Organisation/Company Name (if applicable)		
<input type="text"/>		
Email Address		
<input type="text"/>		
Note: Please provide an email & postal address, correspondence will be via e-mail when possible.		
Address		
<input type="text"/>		
Contact Number	Alternative Contact Number	
<input type="text"/>	<input type="text"/>	

Part 2: Site Address

Street Number	Street Name	Suburb
<input type="text"/>	<input type="text"/>	<input type="text"/>
Building Name (if known)	Lot Number	DP/SP
<input type="text"/>	<input type="text"/>	<input type="text"/>

Part 3: Details of Heritage item and / or heritage conservation area

Sydney Local Environmental Plan (LEP) 2012 Schedule 5 Environmental Heritage

If the proposed works are to a heritage item or to a building within a heritage conservation area that is listed on Schedule 5, Parts 1 & 2 Environmental Heritage of the Sydney Local Environmental Plan 2012,

Complete the following details of the heritage listing in Sydney Local Environmental Plan Schedule 5 Environmental Heritage:

NOTE: Heritage items and heritage conservation areas are shown on the Heritage Map. The location and nature of any such item, area or site is also described in Schedule 5 Parts 1 & 2 Environmental Heritage of the Sydney Local Environmental Plan Schedule 5 Environmental Plan 2012.

City of Sydney link to the Sydney LEP 2012 & Heritage Maps

- www.cityofsydney.nsw.gov.au/development/planning-controls/local-environmental-plans

* Heritage Maps - at bottom of page & Sydney LEP 2012 - go to Links shown under Planning Controls

Name of heritage item or heritage conservation area

Item number

Significance: Local or State

Please note, where the proposed works involve a State heritage item, an approval/exemption from the NSW Heritage Council under subsection 57(1) & (2) of the NSW Heritage Act 1977, must be attached to this application.

Part 4: Details of proposed Development

Complete the details of the proposed development in the boxes below:

Brief description of development proposed. **Attach a fully itemised schedule of the proposed works where this space is inadequate**

Existing use of site

Location of Development within the existing site and / or building

Part 4: Details of proposed Developmentcontinued

Supporting Documentation

Please provide a digital copy of all documentation, including this form. Each document must be 20MB or less, PDF and named in accordance with Council's [Digital Requirements](#) document.

List all documents submitted as an attachment to this form to describe the application.

As a general guide, the following documents may be required:

- A set of coloured photographs that clearly describe the area of the item affected by the proposal
- Location Plan (map indicating location of site)
- Floor plans, elevations and sections to scale
- A detailed description of the works proposed
- Outline the methodologies used to carry out the conservation works
- Colour palette and material

Estimated Cost of Development

Pre-application Advice

Have you been given any pre-application advice on this application?

Yes No

If Yes, please give the name of the Council Officer who gave the advice:

Date advice was provided:

Part 5: Applicant Declaration

In signing this form:

- I apply to request confirmation that development consent is not required to be obtained in order to carry out the development or work described in this application.
- I declare that I have obtained consent from the owner of the property to lodge this application.
- I declare that all information I have provided in this application is to the best of my knowledge, true and correct.
- I also understand that if the information is incomplete, the application may be delayed or rejected or more information may be requested.
- I acknowledge that if the information provided is misleading, any approval granted may be void.
- I accept delays in processing will arise out of any inadequacies in the material submitted in support of the application.
- I declare that the electronic data provided is a true copy of all plans and associated documents submitted with this development application and the data is not corrupted or does not contain any viruses. Each document is 20MB or less, PDF and is named in accordance with Council's [Digital Requirements](#) document.
I understand that information provided will be publicly available.

Applicant name (please print)

Signature

Date

Lodgement Details

You can lodge the completed application by:

EMAIL: planninglodgements@cityofsydney.nsw.gov.au

WHAT NOW: No further action is required.

For further information regarding your application please contact us by:

TELEPHONE: (02) 9265 9333

WEBSITE: www.cityofsydney.nsw.gov.au

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