

How to apply for the installation of an on-street car share parking space in the City of Sydney

Use this form to apply for a car share parking space on-street. City of Sydney approved car share operators only can apply

How to apply

- 1 Check the proposed parking space site meets the criteria in pages 1 and 2
- 2 Complete an application form for each parking space
- 3 Email the applications to carsharing@cityofsydney.nsw.gov.au

Eligible locations

You can only apply for on-street car share parking spaces on roads under the authority of the City of Sydney in the parking areas. You cannot apply for spaces:

- a along light rail-lines or near construction works for these
- b in areas where the maximum number of allowable spaces has been reached or in the CBD area

Parking areas and coverage category

Parking areas are in a low or high coverage category. Low coverage parking areas are where car share spaces account for less than 3.5% of available on-street kerbside parking. High coverage parking areas have over 3.5%. The maximum amount of on-street kerbside parking allocated to car share parking is 5% per parking area.

Coverage category	Parking area	Notes
High	19 Potts Point, Kings Cross & Elizabeth Bay	Maximum allocation reached
	20 Pyrmont and Ultimo	Only supported in areas of high density and demonstrated demand
	21 East Sydney	
	22 Newtown, Erskineville & Camperdown	
Low	13 South Paddington & Centennial Park	Spaces available
	15 West Paddington	
	16 Millers Point	
	17 Darlinghurst	
	18 Surry Hills	
	28 Woolloomooloo	
	32 Chippendale & Darlington	
	35 Zetland, Rosebery & Beaconsfield	
	36 Alexandria & Erskineville	
	41 Redfern & Waterloo	
G Glebe & Camperdown		

Eligibility - usage requirements

The City will only allocate new car share parking spaces where an operator can demonstrate that the 3 (Low) or 4 (High) spaces nearest to the proposed site meet the following usage requirements.

Coverage Category	Parking Area	Number of spaces allocated to the Operator	Usage Requirements
Low	15	2 or less	Usage not required
		3 or more	18 times per month or 4 hours per day over preceding 3 months
	All other areas	5 or less	Usage not required
		6 or more	18 times per month or 4 hours per day over preceding 3 months
High	21 & 22	2 or less	Usage not required
		3 or more	25 times per month or 5 hours per day over preceding 3 months
	20	5 or less	Usage not required
		6 or more	25 times per month or 5 hours per day over preceding 3 months

Maximum number of applications per month

The coverage category determines the number of applications we refer to the monthly committee meeting

Coverage Category	Maximum number of applications in a parking area per month	Maximum number of applications in a coverage category per month
High	2	4
Low	4	8

Schedule of submission dates for 2019

Applications must be received no later than 5pm on the dates below

Application deadline
8 February
8 March
12 April
10 May
7 June
12 July
9 August
13 September
4 October

Traffic committee dates for 2019

Proposals for car share parking are considered by the Local Pedestrian, Cycling and Traffic Calming Committee (LPCTCC).

21 March 2019
18 April 2019
16 May 2019
20 June 2019
18 July 2019
15 August 2019
19 September 2019
17 October 2019
21 November 2019
12 December 2019

Fees and charges

These fees partially recover our administrative costs for the City car share scheme. Current fees, are:

Item	Unit	Fee
Car share parking space application and administration fee	per site	\$2,380
Administration fee (for minor changes to bays)	per site	\$460

Application for the installation of an on-street car share parking space

Office Use Only

Application Reference (GIS)
 Bay number
 Extension of existing Bay ID
 Note to Traffic Operations



The form must be completed and signed by a key personnel of the organisation

1. Application summary

Operator Coverage category
 Month of application Parking area
 Year of application

2. Application type

Please select one

3. Proposed location

Street name Suburb

Side of street where car park is proposed Nearest intersection Direction from nearest intersection

Proposed location (for example: immediately after the No Stopping restriction south of Railway Parade)

Existing signposted restriction (in full)

Existing ticket parking tariff (in full)

4. Existing usage of nearest on-street car share parking spaces

Provide usage data for the nearest on-street car share parking spaces. Three nearest bays for low coverage areas, four for high coverage.

Month	Bay ID: <input type="text"/>		Bay ID: <input type="text"/>		Bay ID: <input type="text"/>		Bay ID: <input type="text"/>	
	No. of trips per month	Average hours per day	No. of trips per month	Average hours per day	No. of trips per month	Average hours per day	No. of trips per month	Average hours per day
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Office use only	<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>	

5. Forecast use at proposed location

Provide information to support installing a car share parking space at this location

Number of members within 100m of the proposed location

Type of vehicle proposed i.e. van/small car/SUV

Demand and support for this site

6. Photo of proposed location

Click to add photo here

7. Photo of existing signposted parking restrictions

Click to add photo here

8. Terms and Conditions

By applying for an on-street car share parking space in the City of Sydney, you accept the terms and conditions below.

- 1 Only applications from City approved car share operators will be considered.
- 2 Car share parking spaces are installed and managed in line with the Roads and Maritime Service’s Technical Direction TTD 2018/001 and the City’s car sharing policy.
- 3 Car share parking spaces are assessed, installed and managed in line with the Roads and Maritime Service’s Technical Direction TTD 2018/001 and the City’s car sharing policy.
- 4 We will consult with residents and businesses near the proposed on-street space (two week consultation period).
- 5 If we support your proposal, we will present it to the Local Pedestrian Cycling and Traffic Calming Committee.
Up to 12 spaces can be considered each month.
- 6 If the committee approves your application, the car share parking space will be installed within approximately 4 weeks.

9. Privacy and personal information protection notice

Purpose of Collection: For the assessment of an application for an on-street car share parking space

Intended recipients: Council staff and approved contractors of the City of Sydney Council

Supply: The supply of personal information is voluntary. However, a completed application is required to assess and install a car share parking space in the City of Sydney local government area

Access/Correction: Contact the City of Sydney Council Customer Service Team to access or correct this information

Storage: City of Sydney Council, 456 Kent Street, Sydney NSW 2000

10. Applicant declaration

Signing this document binds the car share operator in part 1 of this application form to the terms and conditions of the car sharing policy and the terms and conditions for installing a car share parking space.

- I am authorised to apply for a car share parking space on behalf of the car share operator in part 1 of this application form
- I have read, understood and agree to comply with the City of Sydney’s car sharing policy and the terms and conditions for installing a car share parking space
- I have read and consent to the privacy and personal information protection notice on this application
- The information I have provided is true and correct in every detail

Applicant name

Applicant position

Applicant signature

Date

Contact email address

Contact phone number