



# Getiela Alexandria Park Community School Sportsfield Expression of Interest for Regular Use

Information for applicants

2022

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# Introduction and background

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The City of Sydney (“the City”), Alexandria Park Community School (“the School”) and the NSW Department of Education (“DoE”) are jointly sharing the use and management of the Getiela Alexandria Park Community School Sportsfield (“Getiela Synthetic Field”) in Alexandria, Sydney. Getiela is a local Aboriginal word meaning ‘go play’.

The City’s vision for the Getiela Synthetic Field is to provide an all-inclusive physical activity hub, to enhance the health, fitness, and recreational needs of the large and diverse local community of residents and workers in and around Alexandria.

It is envisaged Getiela Synthetic Field will contribute to a range of services, programs, activities and events that are flexible, culturally inclusive and aim to build skills, provide knowledge, promote personal and social development, promote physical well-being, and create and sustain local networks.

The City is seeking submissions for Regular Use. Regular Use means any group or school hires Getiela Synthetic Field on an ongoing basis. To be considered a ‘regular user’ one of the following criteria must be met:

- Seasonal hire – over the duration of either summer or winter sporting season.
- Weekly hire – minimum of 10 consecutive weeks.
- Fortnightly hire – minimum of 10 consecutive fortnights.

An Expression of Interest process (“the Process”) is being run to ensure a fair and transparent process for all potential user groups to register their interest. The Process will prioritise locally based sporting clubs, organisations, associations, and community groups to deliver a range of programs and activities that contribute to the guiding principles and vision of the City. that

Available time will be shared amongst successful applicants. There will be no guarantee of a minimum allocation of time and space or of a particular time or day. A guide to the current available spread of hours and space is outlined in this document.

The Process is for usage during the period from mid/late July 2022 (subject to construction program) to 31 August 2023. The City may exercise the right to extend this period for successful applicants in accordance with the hire agreement or may elect to run another Process. Any allocation is not to be construed as exclusive or perpetual occupation.

Successful applicants must be able to meet the criteria outlined in this document and must submit applications in the manner required by this document.

**The appointment of user groups will be made based on groups that work around the City’s own programming and will achieve the best overall variety and value to the City and the community.**

# Getiela Synthetic Field Overview

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## Location

Getiela Synthetic Field is a multipurpose synthetic sportsfield located at 7-11 Park Road, Alexandria and is adjacent to the redeveloped Alexandria Park Community School precinct.

It is approximately a 11-minute walk from Green Square Station and a 15-minute walk from Redfern Station and is accessible via a range of transport options. There are cycle racks on-site.

There is no dedicated on-site parking available. Limited on street metered parking is available in the surrounding streets. There is a drop-off area located at Park Road (off Power Avenue).

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## Shared management

Management and use will be shared between the City, the School, and the DoE.

The City will manage the outside-of-school-hours bookings, which include weeknights (6pm to 10pm), weekends (8am to 10pm) and school holidays. As a shared precinct, applicants need to be aware of potential other hirers and sports being played at other adjacent venues and spaces.

During school hours (Monday to Friday 7am to 6pm), Getiela Synthetic Field is managed by the School for school related activities only, and bookings will not be available.

All enquiries for outside-of-school hours bookings can be directed to [getielasyntheticfield@cityofsydney.nsw.gov.au](mailto:getielasyntheticfield@cityofsydney.nsw.gov.au).

**Change rooms are located adjacent to Getiela Synthetic Field and access to and hire of them is at the sole discretion of the School through their booking processes. Applicants will need to apply directly to the School for use and comply with any additional insurance, documentation, or fees payable for use.**

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## Available hours for hire

Current availability is detailed below. Hire time includes set-up and pack-down time.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
City programs	6pm-10pm	City programs	6pm-10pm	6pm-10pm	8am-10pm	8am-10pm

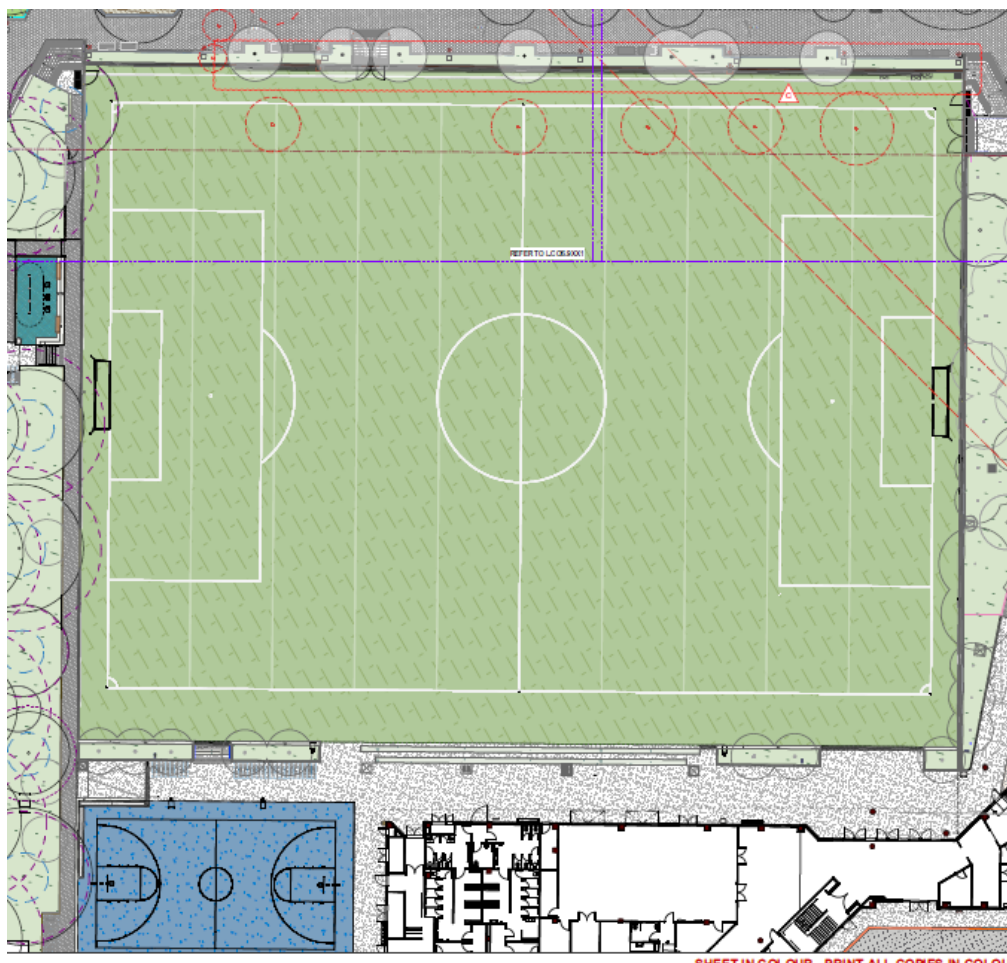
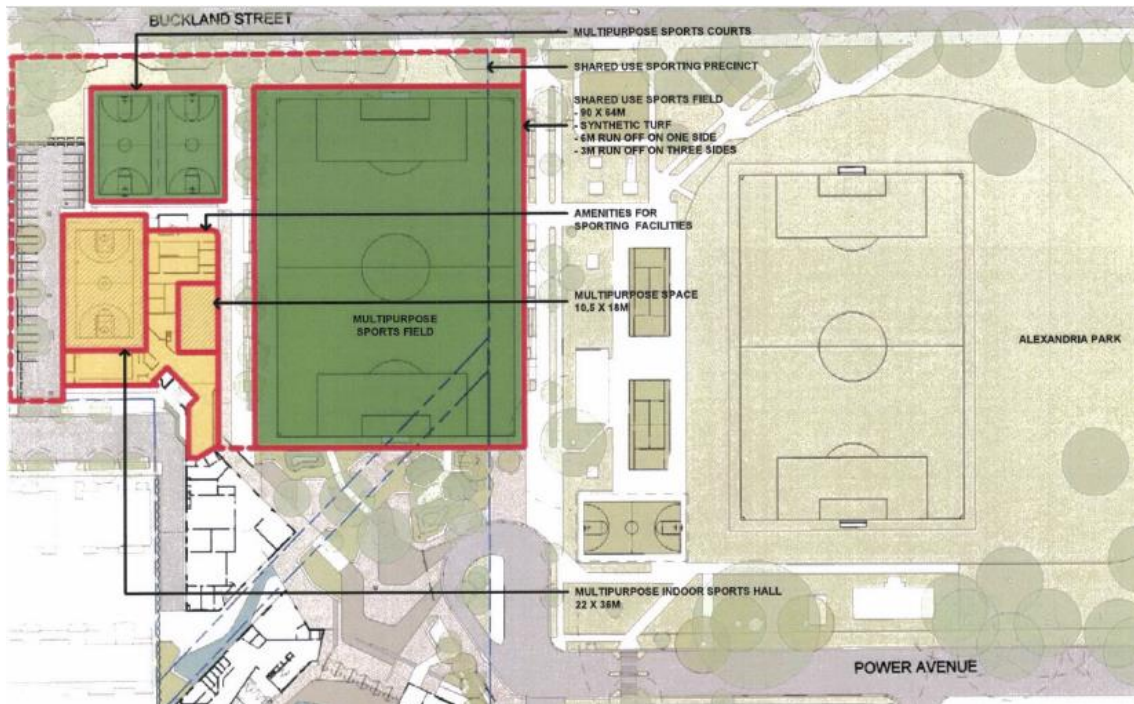
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Public Holidays – the City will consider applications for hire subject to a separate application.

School Holidays – the City will consider applications for hire subject to a separate application.

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Facilities and amenities available



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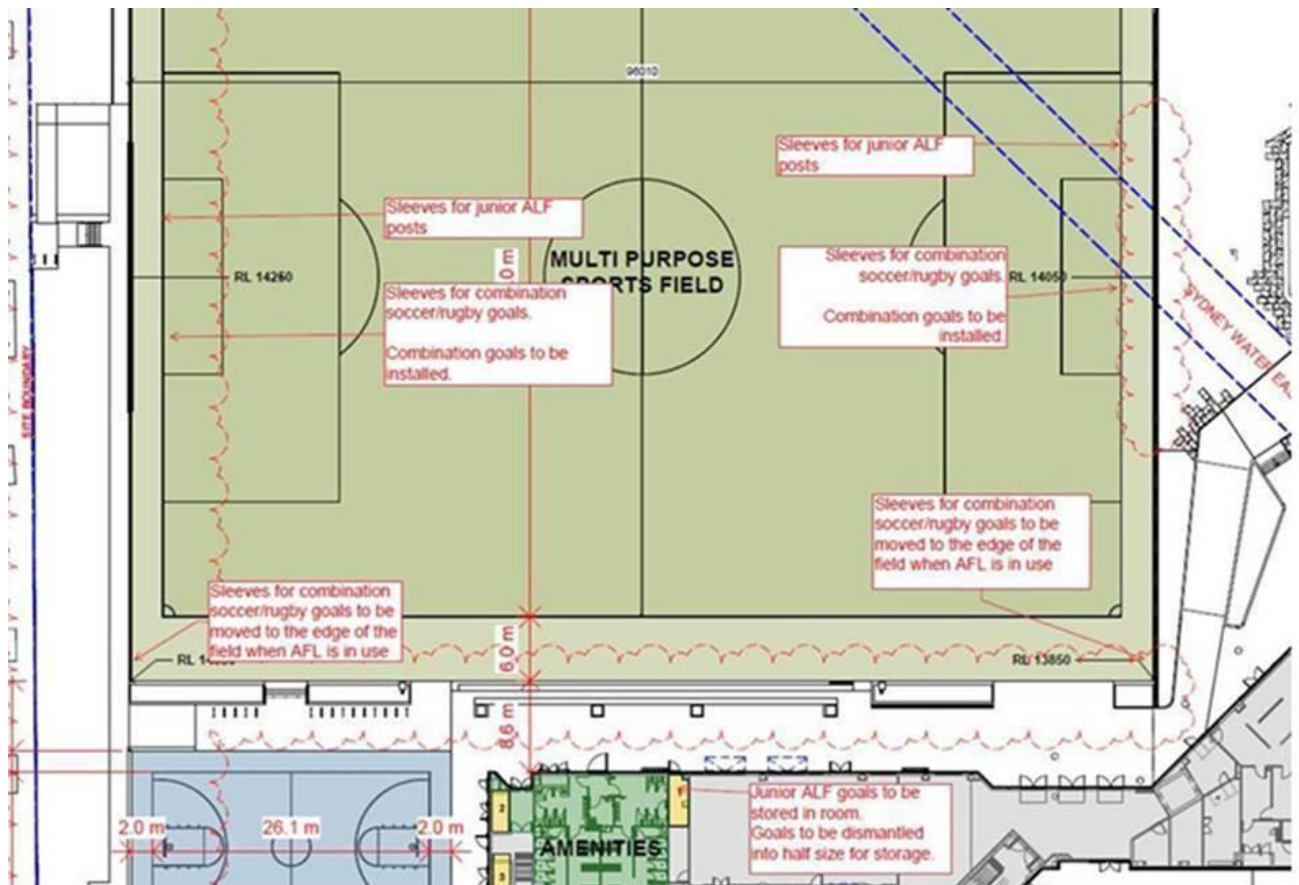
### Field size and configurations

- FIFA standard field (90 metres by 64 metres).
- Meets world rugby standards (suitable for contact sports).
- Perimeter fencing to control access and use.
- Baseline run-off 3m.
- School sideline run-off and warm up area - 6m wide.
- Ball nets measuring 25m wide and 7m high are located at the ends of the field. No ball nets along the sidelines.
- Multiple configurations available:
  - Soccer/football (Mod and Junior).
  - Touch Rugby/League Tag/Mod League.
  - AFL (Aus-kick/mini-kick and Junior).
  - Field Hockey (mini and junior).
  - Oz/League Tag.
  - Modified field games.

### Equipment

Equipment available onsite includes the following goal posts:

- AFL (5m and 7m portable in-ground posts with sleeves available).
- For both rugby and soccer FIFA standard field games (ground sleeves are available).



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Successful applicants will need to supply their own goal nets. Applicants wanting to facilitate other sports will need to bring the required equipment. There will be no equipment hiring service. There is no netting system to divide Getiela Synthetic Field into multiple playing areas.

### Lighting

- Illuminated to 100 lux at sunset to cater for formal booked use. Capacity to increase to 200 lux to accommodate semi-professional training. This requirement would need to be nominated on your application and will be coordinated by City staff.

### Line marking

- The field is marked out for soccer/football with goals in position for game play.
- Boundary placement of cones and goals required for small sided games and junior play.

### Storage

- Seasonal hire applicants can express interest in one of the three storage units available. Final allocation will be at the discretion of the City, subject to demand, and based on meeting the criteria outlined in this document.
- Only sports equipment will be permitted in any designated or assigned storage area. No hazardous items including BBQ gas bottles are permitted. Details of all external equipment must be included in the application form and must be approved by the City prior to storage.
- All property/equipment belonging to the hirer must be removed at the end of their hire period.

### Public toilets

- Public toilets are available in the adjacent Alexandria Park.
- Onsite amenities, including change rooms and toilets are managed by the School and may be available for hire. Requests to the School can be done via [alexparkcs-c.school@det.nsw.edu.au](mailto:alexparkcs-c.school@det.nsw.edu.au) (subject to availability and additional costs).

### Kiosk and BBQ

- No dedicated facilities for Kiosk or BBQ. No gas bottles or BBQs are permitted within the confines of the park or stored in any designated or assigned storage area.
- Available options for BBQ are:
  - use of the BBQ facilities in the Alexandria Park playground next door.
  - host a BBQ in Alexandria Park.

If applicants have alternate options, they will be subject to a separate application for consideration and approval by the City.

## Fees for hire and use

A summary of the applicable fees and charges for field hire is below. More detailed fees and charges can be found via the City of Sydney [website](#).

Schedule of Fees and Charges 2021/22	
Full field – commercial	\$322.00
Half field – commercial	\$161.00
Full field – non-commercial (e.g. not-for-profit sporting organisations/clubs)	\$165.00
Half field – non-commercial (e.g. not-for-profit sporting organisations/clubs)	\$82.50
Seasonal booking (full field) – 25% discount (non-commercial bookings only)	\$123.75
Seasonal booking (half field) – 25% discount (non-commercial bookings only)	\$61.88
Sports lighting (per hour)	\$9.20

Note: Fees and charges will increase by the Australian consumer price index (CPI) (subject to endorsement by Council) and come into effect from 1 July 2022 and 1 July every year thereafter.

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## Prohibited activities and items

- Drive or park unauthorised vehicles.
  - Camp or light fires.
  - Bring dogs onto the field.
  - Wear footwear with metal spikes, studs or cleats, or high heels.
  - Bring food, chewing gum, glass or sharp objects onto the field.
  - Smoke on and around the field.
  - Use the field when closed.
  - Use weights, and other resistance training equipment including sleds, and training benches on the field.
  - Alcohol consumption is prohibited on and around the field.
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## Noise Restrictions

Getiela Synthetic Field is in a residential area. To respect our neighbours noise must be kept to a minimum when accessing the park and field, during use or leaving.

No public address (PA) or electronically operate sound equipment shall be used unless approved by the City as part of the application.

Noise from any amplified music or notification system used must not exceed LAeq 15 minute ≤ 65 dB(A) when measured (at the nearest affected receiver).

The sound generated by the activity on the field shall be controlled and activity must not result in the transmission of 'offensive noise' as defined in the Protection of the Environment Operations Act 1997 (at the nearest affected receiver).

If, during the activity, substantiated complaints or breaches of noise conditions occur the noise must be reduced to ensure it complies with the noise levels specified in the noise conditions above.

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## Advertising and signage

No permanent or temporary signage that advertises any product or service is to be erected or displayed within the confines of the park or Getiela Synthetic Field. For the purposes of clarity, this includes removable banners and A Frame signage.



# The Process

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## Guiding Principles

The City of Sydney's Sustainable Sydney 2030-2050 Community Strategic Plan outlines the council's role in ensuring the provision of high-quality recreational programs, events, and services to support a city for all. It has committed to the planning for, maintaining and managing of a range of community and sports facilities.

The City's guiding principles in the context of this Process and ongoing use are:

**Gender Equity** – focus on gender equity through sport seeking increased participation for females.

**Social Inclusion** – diverse programs and activities that are responsive to changing participation trends, and increasing participation of people with disability or socioeconomic disadvantage or Aboriginal and Torres Strait Islander peoples; or gay, lesbian, bisexual, transgendered, Intersex, Queer (GLBTIQ) people or older adults and/or new and emerging communities.

**Complementary** – successful applicants will complement and not be in competition with the City's programming and services.

**Collaboration** – that the City works with a range of stakeholder groups to deliver mutually beneficial outcomes.

**Transparency** – that given the level of demand, space is allocated in an open, competitive, and transparent manner with a clearly defined process and is guided by fairness and equity.

**Consistency** – that pricing and where relevant other usage arrangements be consistent with existing City of Sydney sports facilities.

**Sustainable Financial Performance** – that the delivery model balances community outcomes while internally delivered programs are delivered.

**Green Travel** – encouragement of active and sustainable transport modes.

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## Allocation of available time

The Process is structured to be fair to all applicants, with the aim of maximum benefit to local sporting clubs, organisations, and groups to facilitate a range of regular programs and activities to the local community and encourage shared community use. Successful applicants will be selected based on their ability to contribute to the guiding principles along with other criteria outlined in this document. Applications that address gender equity through sport to increase participation for females will be highly regarded.

The City will make every effort to accommodate the requested allocation by applicants however applicants may not be allocated their exact requested number of hours or their specific day or time. The actual allocation of hours will be based on applications received and how the City can best allocate field space equitably and fairly across all successful applicants.

Successful applicants will be required to enter into a hire agreement and will need to provide relevant Public Liability Insurance or have a willingness to obtain prior to the execution of the hire agreement.

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We anticipate demand to be high and to be highly competitive. While an application may meet the criteria, it may not be competitive against other applications. If your application is unsuccessful, you can seek feedback from the evaluation panel.

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## Programs and activities

Programs and activities that contribute to diversity and choice for the community and do not duplicate senior evening soccer and touch football competitions the City will deliver, will be assessed more favourably.

Programs that complement planned City programming may include:

- Junior competitions and training.
- Senior training and development activities.
- Other sports competitions, training and/or activities.

Exceptions may apply depending on the overall mix of planned City programming and the applications received. We encourage interested groups to apply.

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## Submission requirements

To apply you must submit the application via the [online form](#). The application and supporting material must be lodged by the closing date and time. Responses submitted via any other method will not be accepted.

To complete the [online form](#), you will need the following:

- Contact details.
- Responses to selection criteria.
- References if applicable (no more than two).
- Public Liability Insurance Certificate of Currency, or willingness to obtain prior to execution of the hire agreement.
- Working With Children Check number or willingness to obtain prior to execution of the hire agreement.

The City will not pay, or refund costs incurred by any organisation in connection with any application.

The City strongly recommends that you undertake any necessary site inspections (where applicable).

The City may:

- Refuse to consider any non-conforming or incomplete application.
- Accept an application that does not conform with the strict terms and conditions.
- Consider an application which was not submitted in accordance with these specified conditions.
- Terminate the Process at any time without making an award.
- Do anything else that the City determines in its absolute discretion.

Additional information may be required to verify the contents of your application.

Multiple submissions for the same applicant will not be accepted.

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## Child safety

All successful applicants must adhere to the City's Child Safety Policy, which is available via our [website](#). Successful applicants may be required under the Policy to provide evidence of Working With Children Checks (WWCC) or other documentation as needed.

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## Key dates

2 May 2022	Applications open
12 June 2022	Applications close
26 June 2022	Outcome of assessment
15 July 2022	Hire agreements executed
From mid/late July 2022	Hire agreement commences (subject to construction completion) Mandatory induction and training as required

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Late applications may be considered in exceptional circumstances only.

Hire agreement commencing is subject to construction completion date and may change at the sole discretion of the City.

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## More information

Please contact [getielasyntheticfield@cityofsydney.nsw.gov.au](mailto:getielasyntheticfield@cityofsydney.nsw.gov.au) for more information. Please note to maintain the integrity of the Process, some enquiries may not be able to be answered.

More information is available in the hire agreement including conditions specific to the hire and use of Getiela Synthetic Field.

# Assessment Process

Applications will be reviewed and assessed by a panel of City of Sydney staff against the guiding principles and will include additional criteria outlined below, without preference or bias. Applicants are encouraged to provide as much information as possible in their application. Applicants may be requested to provide more information as part of this process.

Applications must fall into one of the criteria of Regular Use as outlined in the introduction to be considered:

Category	Assessment Criteria	Details	Possible Score	Weight
1	Locally based	Priority will be given to local associations (within a 5km radius), clubs, organisations, or community groups.	3	10%
2	Registered club or association	Incorporated association and/or registered with sport peak body.	3	10%
3	Participation Outcomes	Maximises overall usage of Getiela Synthetic Field with a broad range of users including but not limited to: female participants, Aboriginal and Torres Strait Islander peoples; or gay, lesbian, bisexual, transgendered, Intersex, Queer (GLBTIQ) people or older people; and/or new and emerging communities as a well as people of all ages.		
	Score: Very effective = 3 Moderately effective = 2 Limited effectiveness = 1 No capacity to achieve = 0	<ol style="list-style-type: none"> <li>The booking will maximise usage of Getiela Synthetic Field and increase participation rates in sport and/or recreation.</li> <li>The booking will focus on gender equity and increase participation of females.</li> <li>The booking will increase social inclusion.</li> <li>The booking will cater for all age groups.</li> <li>The booking enhances access and inclusion for people with disability.</li> </ol>	<p>3</p> <p>3</p> <p>3</p> <p>3</p> <p>3</p>	40%
4	Need and Community Benefit	Improves the prosperity of the club/user group and delivers greater opportunities for the community to participate in health and wellbeing activities.  Complements the City's programming and activities.		

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Category	Assessment Criteria	Details	Possible Score	Weight
	Score: Very effective = 3 Moderately effective = 2 Limited effectiveness = 1 No capacity to achieve = 0	<ol style="list-style-type: none"> <li>1. Improves the self-sufficiency and viability of club/user group.</li> <li>2. Provides access to healthy sport and recreation environments promoting community wellbeing.</li> <li>3. Enables access to new activities and creates greater diversity and choice of activities for the community.</li> <li>4. Complements current programming and activities (as referenced in this document).</li> </ol>	3 3 3 3	40%
<b>Mandatory</b>				
		<u>Work Health &amp; Safety</u> Demonstrated understanding of relevant health and safety risks associated with the facilitation of their program or service. Documentation including safe work procedure statements or risk assessments may be requested.	Y/N	N/A
		<u>Insurance</u> Has provided relevant Public Liability Insurance (\$10 Million minimum) or has a willingness to obtain one prior to their program or service starting.	Y/N	N/A
		<u>Working with Children Check</u> If the program delivers programs or services to children, all facilitators and relevant staff have completed and forwarded a valid copy of their Working With Children Check (WWCC).	Y/N	N/A

## Probity

The City aims for the highest standards of probity. Probity is defined by procurement processes being able to stand up to scrutiny and community expectations in its consideration of applications. The principles used to promote probity throughout all stages of the process are:

- Fairness and impartiality.
- Use of a competitive process.
- Consistency and transparency of process.
- Security and confidentiality.
- Identification and resolution of conflicts of interest.
- Scoring.

### **Very Effective**

Responds to all requirements of the criteria and provides innovative approaches and added value for the City and community. A comprehensive, complete, and well-written response that demonstrates a deep understanding of the City's priority of use guidelines. Proposal and claims are comprehensively detailed and substantiated with evidence that the applicant will excel in their stated objectives. 3

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### **Moderately Effective**

Well-structured response with relevant supporting evidence to all aspects of the criteria. Sound appreciation of the objectives of the City with a generally logical response to meeting the needs of the criteria. Reasonable evidence provided that the proposed program will meet the criteria, although no added value or innovation provided. 2

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### **Limited Effectiveness**

Adequate effort but response poorly engages with the criteria. Response lacks understanding of the City's priority of use guidelines. Provides minimal evidence that the proposed program will meet the criteria. 1

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### **No Capacity to Achieve**

Response does not engage with the criteria, with little information that is relevant. Virtually no evidence understanding the requirements. Largely unacceptable response. 0

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## **Review**

The City will review (at least annually) the usage of successful applicants to ensure they continue to meet the outcomes stated in their application and the outcomes of the City's guiding principles.

Reviews will involve Regular Use hirers only, not casual or ad-hoc hirers. The City will finalise the measures, types of evidence and data to be collected as part of finalising the hire agreement. These requirements will not be onerous and can be varied by mutual agreement as part of the annual review.

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## **Additional information**

The following links provide further information on the City's vision, policies and strategies:

[Sustainable Sydney 2030](#)

[Social Sustainability Policy and Action Plan](#)

[City's WHS Policy](#)

[Code of conduct](#)

[Child Safety Policy](#)

