

Sample budget - Cultural and Creative Grants and Sponsorship program

Please detail each item of income and expenditure.

Calculate any volunteer time using \$25 per hour or \$75 for professional fees (guide only).

Income

Description	Funding Source	\$ Amount Cash	\$ Amount in-kind
City of Sydney Grant	City of Sydney	\$15,000	\$4,091
Creative Organisation project funds	Applicant	\$7,500	\$2,500
Arts NSW funding	Other funding partner	\$11,500	\$0
Stage Set up and pack down	Volunteer time and in-kind	\$0	\$480
Ticket sales	Other income	\$2,500	\$0
Total	N/a	\$36,500	\$7,071

Expenditure

Description	Funding Source	\$ Amount Cash	\$ Amount in-kind
Salaries/fees – Artistic director, x5 artists	City of Sydney	\$11,550	\$0
Flyers and promotions material	City of Sydney	\$2,000	\$0
Evaluation design, participant survey, and report writing	City of Sydney	\$500	\$0
Promotions and Marketing	City of Sydney	\$500	\$0
2 x Auslan interpreters at event	City of Sydney	\$450	\$0
Archival recording and documentation	Applicant	\$0	\$2,500
Rehearsal venue	Other funding partner	\$1,500	\$0
Equipment hire – lights, stage set, sound design	Other funding partner	\$10,000	\$0
Stage set up and pack down (4 people x 6h @ \$20 per hour)	Volunteer time and in-kind	\$0	\$480
Banner production, installation and dismantling	Applicant	\$5,500	\$0
Banner hire	City of Sydney	\$0	\$4,091
Costumes and materials	Applicant	\$2,000	\$0
Transport and accommodation for artists	Other income	\$2,500	\$0
Total	N/a	\$36,500	\$7,071