

KGV Children’s Program Vacation care booking form – Spring 2022

Child details

First name: _____ Last name: _____

Date of birth: _____ Age: _____

Parent/carer details

First name: _____ Last name: _____

Home phone: _____ Work phone: _____

Mobile: _____ Email: _____

Release and indemnity from the parent/carer to allow participation for children under 18 years of age

I have read the vacation care program and acknowledge that I/my child will be exposed to all normal risks associated with participation in this program. If my participation or my child’s participation is accepted I hereby indemnify the City of Sydney, its officers and agents and keep them indemnified against all claims, demands, actions and liabilities of any kind, (other than as a direct result of negligence of the City, its officers or employees). In the course of participation or attendance I authorise the City, its officers and agents in the event of an accident or illness to obtain such medical and hospital assistance as required and agree to meet any and all expenses incurred. I understand my signatures below provide permission to participate in the activity for the person(s) under my care. I also understand my child/ren may attend excursions to the local park during this holiday period and that the decision to attend a local park is made on the day and I will not receive further notice of this.

Signature: _____

Date: _____

Bookings

Please tick to indicate which dates you would like a booking. Additional costs per day as marked.

Mon 26 Sep <input type="checkbox"/> In-Centre	Tue 27 Sep <input type="checkbox"/> Excursion – Royal Botanic Gardens	Wed 28 Sep <input type="checkbox"/> In-Centre	Thu 29 Sep <input type="checkbox"/> Excursion – Archie Brothers Cirque Electriq	Fri 30 Sep <input type="checkbox"/> In-Centre
Mon 03 Oct Centre Closed Public Holiday	Tue 04 Oct <input type="checkbox"/> Excursion – Centennial Park	Wed 05 Oct <input type="checkbox"/> In-centre	Thurs 06 Oct <input type="checkbox"/> Excursion – Callan Park & King George Playground	Fri 15 July <input type="checkbox"/> Incursion – Billycarts and Rockets

Vacation care booking form – Spring 2022

Please complete authorisation for each activity/excursion you want a booking for below.

Excursion details: Royal Botanic Garden

Date of excursion: Tuesday 27 September

Excursion destination: Royal Botanic Garden

Destination address: Mrs Macquarie Road Sydney NSW 2000

Departure time: 11:30 am

Return time: 4:00pm

Proposed activities: First Nations Guided Adventures & Baking Delicious Wattleseed Cupcakes at the Botanic Gardens. Kids will learn about connection to Country through stories about flower, animals, and seasonal changes before choosing their own spring flower to inspire their own frosting design on a wattle seed cupcake.

Transport: Walking

Seatbelt/safety restraints in use: N/A

Cost: included in daily fee

What to bring: Hat, closed walking shoes, morning tea lunch, water bottle, jacket or jumper

Number of children: 30

Number of educators: 4

Educator to child ratio: 1 to 8

Number of other adults: 0

A risk assessment has been conducted and is available at the service.

Mobile contact number: 0418 621 377 or 0477 311 697

Excursion permission

I give permission for my child to attend the excursion listed above.

Child's full name: _____

Parent's full name: _____

Parent's signature: _____

Date: _____

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Excursion details: Archie Brothers Cirque Electriq

Date of excursion: Thursday 29 September

Excursion destination: Archie Brothers Cirque Electriq

Destination address: 75 O'Riordan St, Alexandria NSW 2015

Departure time: 10:00am

Return time: 4:00pm

Proposed activities: Two hours of unlimited rides, bumper cars, arcade games, laser tag, bowling and 3D cinema

Transport: City of Sydney Bus

Seatbelt/safety restraints in use: Yes

Cost: included in daily fee

What to bring: Hat, closed walking shoes, morning tea lunch, water bottle, jacket or jumper

Number of children: 30

Number of educators: 4

Educator to child ratio: 1 to 8

Number of other adults: 0

A risk assessment has been conducted and is available at the service.

Mobile contact number: 0418 621 377 or 0477 311 697

Excursion permission

I give permission for my child to attend the excursion listed above.

Child's full name: _____

Parent's full name: _____

Parent's signature: _____

Date: _____

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Excursion details: Centennial Park

Date of excursion: Tuesday 4 October

Excursion destination: Centennial Park

Destination address: Dickens Dr, Centennial Park NSW 2021

Departure time: 10:00am

Return time: 4:00pm

Proposed Activities: Tracks, Trails & Treasure Hunts. Bug-hunting, a treasure hunt, swamp walk to visit the bat colony babies and the bush tucker bash alongside opportunities for free play in our bush classroom. We'll also have some time to play in the Ian Potter Wild Play Garden

Transport: City of Sydney bus

Seatbelt/safety restraints in use: Yes

Cost: included in daily fee

What to bring: Hat, morning tea lunch, water bottle, jacket or jumper

Number of children: 30

Number of educators: 2

Educator to child ratio: 1 to 8

Number of other adults: 0

A risk assessment has been conducted and is available at the service.

Mobile contact number: 0418 621 377 or 0477 311 697

Excursion permission

I give permission for my child to attend the excursion listed above.

Child's full name: _____

Parent's full name: _____

Parent's signature: _____

Date: _____

Vacation care booking form – Spring 2022

Excursion details: Callan Park & King George Park Playground

Date of excursion: Thursday 6 October

Excursion destination: Callan Park & King George Playground

Destination address: Balmain Rd, Lilyfield NSW 2040

Departure time: 10:30am

Return time: 3.30pm

Proposed Activities - Nature walks and exploration, bird watching (see the tawny frogmouth family) and playtime in King George Playground

Transport: City of Sydney bus

Seatbelt/safety restraints in use: Yes

Cost: included in daily fee

What to bring: Hat, morning tea lunch, water bottle, jacket or jumper

Number of children: 30

Number of educators: 4

Educator to child ratio: 1 to 8

Number of other adults: 0

A risk assessment has been conducted and is available at the service.

Mobile contact number: 0418 621 377 or 0477 311 697

Excursion permission

I give permission for my child to attend the excursion listed above.

Child's full name: _____

Parent's full name: _____

Parent's signature: _____

Date: _____

Privacy protection notice

Purpose of collection: This information is being collected for the purpose of processing vacation care bookings at our Education and Care Services.

Intended recipients: City of Sydney employees.

Supply: The supply of this information is voluntary.

Access/Correction: Please contact your child's service or Customer Service on 02 9265 9333 or at council@cityofsydney.nsw.gov.au to access or correct your personal information.

Storage: The Education and Care Services section at the City of Sydney, located at 456 Kent Street, Sydney NSW 2000, is collecting this information and the City of Sydney will store it securely.

Other uses: The City of Sydney will use this information for the purpose for which it was collected and may use it as necessary for the exercise of other functions. Other uses may include:

- Contacting you or your emergency contacts, in an emergency, including medical emergency or accident.
- Sending you information on related topics, services or events.
- Exchanging information with prescribed bodies relating to a child's or young person's safety, welfare or wellbeing if a staff member suspects that a child may be at risk of significant harm. This exchange of information is prescribed under Chapter 16A of the Children and Young Persons (Care and Protection) Act 1998.
- Making a Child Protection Report to the Department of Communities and Justice.
- Administering transaction disputes in consultation with relevant financial institutions.

For further details on how the City of Sydney manages personal information, please refer to our Privacy Management Plan (<https://www.cityofsydney.nsw.gov.au/about-us/privacy>).

Parent's full name: _____

Parent's signature: _____

Date: _____

Office Use Only

Received date: _____ Priority 1 2 3 All fees up to date Entered Xplor date: _____

Received by: _____ Second Priority Booking cannot be processed at this stage
 Yes No