

Sample motion to apply for the Smart Green Apartments program

The Strata Committee needs to formally resolve to apply for the program and make relevant commitments as required in the Participation Agreement. If you wish to formally apply before the next scheduled committee meeting you may wish to consider a 'paper' meeting of the Strata Committee¹.

The box below contains a sample motion that could be used:

That **The Owners – Strata Plan No. [INSERT NUMBER]** apply for the City of Sydney's Smart Green Apartments program, under the following conditions:

- Participation in the Smart Green Apartments program is free.
- If the application is successful, we duly authorise the strata managing agent to affix the common seal to the Participation Agreement which we agree to be bound by. ***(Note: If your building does not have a Strata Manager please specify who will affix the seal e.g. the Secretary and one additional Strata Committee member)***
- The Strata Committee will support the onsite visits and provide the required information to enable lodgement of NABERS energy and water ratings.
- The Strata Committee will do all things necessary to implement any recommendations for low-cost and no cost operational and maintenance improvements.
- The Strata Committee will take program recommendations from the energy action plan that involve modifying common property to the next general meeting for consideration.
- The Strata Committee will participate in research and engagement activities by the City and/or its approved contractors for the purposes of improving the City's programs and understanding community needs for sustainability and resilience.
- **[INSERT NAME]** will be the lead program contact for our building.

¹ The Strata Committee can vote in writing instead of holding a meeting where attendance is required. For resolutions to be valid, the same notice requirements must be met as for a face-to-face meeting. This is often a good alternative when there are only a small number of motions to be considered and/or there are time deadlines. This is only an option for Strata Committee meetings, not general meetings. For more information refer to the NSW Fair Trading [fact sheet](#).