CITY OF SYDNEY 🕑

Mandatory Notification of Data Breach Scheme Public Notification Register

This register includes details of public notifications of eligible data breaches required under the <u>Privacy and Personal Information Act</u> <u>1998</u> (PPIP Act).

A public notification is provided when it is not reasonably practicable to notify any or all of the individuals affected by the breach directly. The City of Sydney will retain notifications in this register for a period of 12 months.

Date of breach	Description of breach	How the breach occurred	Type of breach (unauthorised access, unauthorised disclosure, loss of information)	Actions taken to contain and mitigate harm	Recommendations about steps individual(s) should take in response to the breach	Date of public notification	Link to full public notification (incl contact details)
N/A - There have been no notifications made in the previous 12 months							

Internal reviews and privacy related complaints

Privacy reviews

Individuals have the right to seek an internal review under Part 5 of the PPIP Act if they believe that the City has breached the PPIP Act or Health Records and Information Privacy Act 2002 in relation to their own personal and health information. Individuals cannot seek an internal review for a breach of someone else's privacy unless they are authorised representatives of the other person.

An internal review is an internal investigation that the City conducts into a complaint. The City will assess whether or not it has complied with its privacy obligations, and then tell the applicant of its findings and if it will take any further action.

For more information on how the City will respond to an internal review or how to make an application for an Internal review, please see the City's <u>Privacy Management Plan</u>.

Privacy related complaints

The City encourages the informal resolution of privacy issues before undertaking the internal review process. Issues can be raised informally with the City and managed under the City's <u>Complaint Management Policy</u>. Further details on how the City manages complaints can be found on the City's <u>website</u>.