

Reduction/Waiver of Filming Fees Application

About this form

You may use this Form to apply for a reduction or waiver of fees associated with Filming and/or still photography projects within the City of Sydney boundaries.

How to complete this form

- 1: Ensure that all fields have been filled out correctly.
- 2: Fields on this form marked with an * are mandatory.
- 3: Once completed you can submit this form by email to openspacebookings@cityofsydney.nsw.gov.au

Part 1: Applicant Details

Given Name/s *	Family Name *	
<input type="text"/>	<input type="text"/>	
Position	Organisation Name	Name of Production
<input type="text"/>	<input type="text"/>	<input type="text"/>
Address *		
<input type="text"/>		
Business Number	Mobile Number	
<input type="text"/>	<input type="text"/>	
Email Address		
<input type="text"/>		

Part 2: Reasons for requesting fee reduction or waiver

The City of Sydney has established a set of criteria for reduction or waiver of fees for filming and still photography in the City. To be eligible for a reduction or waiver of fees, you must demonstrate that one or more of the following conditions are met:

- ☐ The production and application is by a registered charity or 'not-for-profit' organisation where the primary purpose is for the improvement/benefit to the City Of Sydney community
- ☐ The production and application is by an educational institution relating directly to a course or curriculum based assignment, and solely for a non-commercial purpose
- ☐ The production's primary purpose is to highlight the City as a tourist destination

Note:

In submitting this application, the Production Company agrees to acknowledge Council's assistance regarding any fee waiver and/or reduction in production credits and other promotional material related to the production.

Office Use Only

Value of Waiver	Authorised by:	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>

Part 3: Lodgement Details

You can lodge the completed application by:

EMAIL: openspacebookings@cityofsydney.nsw.gov.au

MAIL: Venue Management, City of Sydney, PO Box 1591, Sydney NSW 2000

WHAT NOW: Once your application is received you will be sent an acknowledgement from us and will be advised of the expected processing time for your application.

For further information regarding your application please contact us by visiting cityofsydney.nsw.gov.au/contact-us

Part 4: Privacy & Personal Information Protection Notice

Purpose of collection: This information is being collected for the purpose of assessing eligibility for a reduction or waiver of filming fees.

Intended recipients: City of Sydney employees. Any approved contractors required to provide this service. State Government Authorities required to collate applicable application and approval details.

Supply: The supply of this information is voluntary. If you are unwilling to provide this information, the City of Sydney may be unable to provide access to City of Sydney services.

Access/Correction: Please contact Customer Service on 02 9265 9333 or at council@cityofsydney.nsw.gov.au to access or correct your personal information.

Storage: The City Services Unit at the City of Sydney, located at 456 Kent Street, Sydney NSW 2000, is collecting this information and the City of Sydney will store it securely.

Other uses: The City of Sydney will use your personal information for the purpose for which it was collected and may use it as is necessary for the exercise of other functions.

For further details on how the City of Sydney manages personal information, please refer to our Privacy Management Plan cityofsydney.nsw.gov.au/policies/privacy-management-plan.