

About this form

You may use this form to apply for the approval to construct, repair or abolish a driveway to your property.

How to complete this form

1. Ensure that all fields have been filled out correctly.
2. Once completed, refer to the Lodgement details section of this form for further information.
3. Attach a sketch and DA information that will assist the Driveways Officer with reviewing your application.

Part 1: Applicant Details

Given Name/s

Family Name

Postal Address (please include number, street, suburb and postcode)

Business/Company Name

Mobile Number

Business Number

Email Address

Part 2: Driveway Details

1. Type of request: (please tick) New Driveway Repair Abolish

2. Address of the proposed driveway (e.g. 10 Smith Street, Ultimo)

3. DA number, if this driveway has been approved as part of a Development Application.

Part 3: Lodgement Details

You can lodge the completed application by:

EMAIL: council@cityofsydney.nsw.gov.au

MAIL: City of Sydney, GPO Box 1591, Sydney NSW 2001

IN PERSON: Town Hall House - Level 2, 456 Kent Street, Sydney
See our website for details of all customer service centres and opening hours:
cityofsydney.nsw.gov.au/customer-service-centres

WHAT NOW: Once your application is received, the Driveways Coordinator will contact you to arrange a site visit. Council will provide you with a quote to construct a driveway.

For further information regarding your application, please contact us by visiting cityofsydney.nsw.gov.au/contact-us

Part 4: Privacy & Personal Information Protection Notice

- Purpose of collection:** This information is being collected for the purpose of assessing a request for a vehicular crossing.
- Intended recipients:** City of Sydney employees. Any approved contractors required to provide this service.
- Supply:** The supply of this information is voluntary. If you are unwilling to provide this information, the City of Sydney may be unable to provide access to City of Sydney services.
- Access/Correction:** Please contact Customer Service on 02 9265 9333 or at council@cityofsydney.nsw.gov.au to access or correct your personal information.
- Storage:** The City Life Unit at the City of Sydney, located at 456 Kent Street, Sydney NSW 2000, is collecting this information and the City of Sydney will store it securely.
- Other uses:** The City of Sydney will use your personal information for the purpose for which it was collected and may use it as is necessary for the exercise of other functions.

For further details on how the City of Sydney manages personal information, please refer to our Privacy Management Plan cityofsydney.nsw.gov.au/policies/privacy-management-plan.

Part 5: Applicant Declaration

I declare that the information provided on this form is true, complete and correct.

Applicant Name

Applicant Signature

Date