

Advertising Fee for Section 116 Applications

About this form

This form must be used to seek approval to permanently alter the Council owned road environment under Section 116 of the Roads Act 1993. The process will take a minimum of six months to complete and involves the proposal being advertised in a local newspaper, consultation with affected parties for a minimum of 28 days, endorsement by the Local Pedestrian, Cycling and Traffic Calming Committee (LPCTCC) and final approval by Council. If the proposal falls within the Sydney CBD, referral to the Central Sydney Traffic and Transport Committee (CSTTC) may also be required.

This form covers the requirement to advertise the proposal in a local newspaper. The City will co-ordinate the advertisement and the Applicant will pay the advertising fee. No work will be undertaken by the City until the associated fees are paid.

How to apply

1. Please ensure all fields have been filled out correctly, and are completed before submitting your application.
2. Once completed, you can submit your form via email.

Part 1 : Applicant Details

Contact name

ABN number (if applicable)

Mobile contact number

Company name

Contact number

Company address

Email address

Part 2: Type of proposed works

Please tick the type of works being proposed:

Full Road Closure

Partial Road Closure

Road Tonnage Limit

Turn Ban

Address / Location of proposed works

Part 3: Fees

Application fee: \$2600 + per newspaper advertisement (full cost)

Payments can be made by cheque, money order, EFTPOS or credit card. For mailed applications please include either a cheque or money order.

Part 4: Supporting Documents - Applicant Checklist

- | | |
|--|---|
| <input type="checkbox"/> Traffic Impact Assessment | <input type="checkbox"/> Concept Plan |
| <input type="checkbox"/> Traffic Counts | <input type="checkbox"/> Condition of Consent |
| <input type="checkbox"/> Traffic Management Plan | |
| <input type="checkbox"/> Other, please list below: | |

Part 5: Applicant Declaration

I declare that the information I have provided on this application is true and correct in every detail.

Applicant Name (please print)

Applicant Signature

Date

Lodgement Details

You can lodge the completed application by:

MAIL: City of Sydney
GPO Box 1591
Sydney NSW 2001

DX: 1251 Sydney

IN PERSON: Town Hall House - Level 2, 456 Kent Street, Sydney
See our website for details of all customer service centres and opening hours:
<https://www.cityofsydney.nsw.gov.au/council/contact-us/customer-service-centres>

WHAT NOW: Once your appointment nomination form has been received, you will be notified in writing of Council's appointment as the PCA and any associated inspection fees. Council will also nominate the critical stage inspections that must be carried out.

For further information regarding your application please contact us by:

TELEPHONE: (02) 9265 9333

or visit our

WEBSITE:

www.cityofsydney.nsw.gov.au

Privacy & Personal Information Protection Notice

Purpose of Collection: To assess Permanent Road Change Advertising applications within the City of Sydney Council area.
Intended recipients: Council staff and approved contractors of the Council of the City of Sydney.
Supply: A completed Permanent Road Change Advertising Application is voluntary but is required if the application is to be assessed.
Access/Correction: Contact the City of Sydney Council Customer Service Team to access or correct this information.
Storage: City of Sydney Council, 456 Kent Street Sydney NSW 2000

Office Use Only

Accepting Officer (please print)

Date

Receipt number

Council Officer assessing application

Date

Total fees paid