Disclosure of Contract – Class 1 Contract

1. Tender Number:

1674

2. Name and business address of the contractor:

Name: Converge International Incorporating Resolutions RTK Pty Ltd
Address: Level 5/255 Bourke Street, Melbourne VIC 3000

3. Particulars of any related body corporate of the contractor or any other private sector entity in which the contractor has an interest, that will be involved in carrying out any of the contractor’s obligations under the contract or will receive a benefit under the contract:

NA

4. Date on which the contract becomes effective and the duration of the contract:

Effective date: 27/02/2017  Duration: Three years with the option of an extension of two years

5. Particulars of the project to be undertaken, the goods or services to be provided or the real property to be transferred or leased under the contract:

Employee Assistance Program

6. Estimated amount payable to the contractor under the contract:

$120,390.00 excluding GST

7. Description of any provisions under which the amount payable to the contractor may be varied:

NA

8. Description of any provision with respect to the renegotiation of the contract:

NA

9. In the case of a contract arising from a tendering process, the method of tendering and a summary of the criteria against which the various tenders were assessed:

Method: Open Tender
Evaluation Criteria:
• Demonstrated capacity and technical ability to carry out the work under the contract
• Demonstrated managerial capability, qualifications, experience and number of personnel
• Capacity to achieve the required program objectives
• Quality and operations plan
• Work Health & Safety
• Financial and commercial trading integrity including insurances
• The lump sum price and schedule or prices

10. Description of any provision under which it is agreed that the contractor is to receive payment for providing operational or maintenance services:

NA