Tree Donation Application

About this form
You may use this form to provide details of your request to donate a tree/seat to be planted/installed within the Public Domain.

How to complete this form
1: Ensure that all fields have been filled out correctly.
2: Please note that fields on this form marked with an * are mandatory and must be completed before submitting the application.
3: Once the form is completed, you can submit your application by email, mail or in person.

Part 1: Applicant Details

<table>
<thead>
<tr>
<th>Title *</th>
<th>Given Name/s *</th>
<th>Family Name *</th>
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Business/Company Name

Business/Home Address

Postal Address (if different from above)

Note: Before this application can be lodged at least one of the modes of contact below must be supplied.

<table>
<thead>
<tr>
<th>Business Number *</th>
<th>Home Number *</th>
<th>Mobile Number</th>
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Email Address

Part 2: Tree/Seat Location

Preference 1: Street Name or Park Name

Preference 2: Street Name or Park Name

Part 3: Planting Date (between March and October)

Preference 1:  

Preference 2:  

Part 4: Site Plan
Part 5: Donation Details

I want to donate:

- $1,000 per tree - for advanced trees planted from 100 - 300 litre containers, which will be approximately two to four metres in height at planting.
- $5,000 per tree - for advanced trees planted from 300 - 400 litre containers, which will be approximately four to five metres in height at planting.
- $10,000 per tree - for planting advanced trees from 400 litre (or greater) containers in high profile locations, which will be approximately five metres (or over) in height at planting.
- $50,000 per tree - for planting advanced trees in the City’s iconic parks, e.g. the future replacement planting of the Hills Figs into Hyde Park’s Central Avenue.

- Park Seats - $3000 per seat, noting the seat style and materials are specified in the City’s Park Technical Manual.

- $....................... as a general donation, accepted as a contribution to the City’s tree planting programs, throughout the City’s local government area.

PAYMENT TYPE:  ☐ Money order  ☐ Cheque  ☐ Credit card*

*If you post or e-mail your application and opt to pay by credit card one of our Customer Service Team member will e-mail you a link to make an online payment. Cheques should be made payable to the "City of Sydney Council".

Part 6: Applicant Declaration

I declare that the information provided in this application is true and correct at the time of signing.

Applicant Name

Applicant Signature *

Date

Part 7: Lodgement Details

You can lodge the completed application by:

EMAIL:  applications@cityofsydney.nsw.gov.au

MAIL:  City of Sydney, GPO Box 1591, Sydney NSW 2001

IN PERSON:  Town Hall House - Level 2, 456 Kent Street, Sydney

See our website for details of all customer service centres and opening hours:


WHAT NOW:  After your application has been receipted a Council Officer will contact you within fourteen (14) days to discuss your preferences. For further information regarding your application please contact us by:

TELEPHONE:  (02) 9265 9333  WEBSITE:  www.cityofsydney.nsw.gov.au

Part 8: Privacy & Personal Information Protection Notice

Purpose of Collection:  For the approval to donate a tree to be planted within the public domain.

Intended recipients:  Council staff and approved contractors of the City of Sydney Council.

Supply:  Voluntary however is required for Council to process your request.

Access/Correction:  Contact the City of Sydney Council Customer Service Team to access or correct this information.

Storage:  City of Sydney Council, 456 Kent Street Sydney NSW 2000.