Disclosure of Contract – Class 1 Contract

1. Tender Number:
   1339

2. Name and business address of the contractor:
   Name: Government Records Repository
   Address: PO Box 516 Kingswood NSW 2747

3. Particulars of any related body corporate of the contractor or any other private sector entity in which the contractor has an interest, that will be involved in carrying out any of the contractor’s obligations under the contract or will receive a benefit under the contract:
   N/A

4. Date on which the contract becomes effective and the duration of the contract:
   Effective Date: 24 February 2014
   Duration: 5 years

5. Particulars of the project to be undertaken, the goods or services to be provided or the real property to be transferred or leased under the contract:
   Supply of records storage and associated services

6. Estimated amount payable to the contractor under the contract:
   Schedule of Rates
   Estimated value of $1,650,000.00 exgst

7. Description of any provisions under which the amount payable to the contractor may be varied:
   N/A

8. Description of any provision with respect to the renegotiation of the contract:
   N/A

9. In the case of a contract arising from a tendering process, the method of tendering and a summary of the criteria against which the various tenders were assessed:
   Open Tender
   Tender evaluation criteria included:
   - Financial stability and financial position of the tenderer
- The lump sum price and schedule of prices
- Work experience – recent and current experience in providing similar services
- Specified personnel – managerial capability, qualifications, experience and number of personnel, company profile and subcontractors
- Standard for physical storage of state records – records storage facilities and services meet or exceed requirements of the Standard
- Transition plan – ability to take on the new services and meet the Standards required by this contract. Transition plan indicates competence and familiarity with acquiring new business as specified
- Environmental management
- Work, Health and Safety
- Quality and operations plan – technical ability to carry out the work, operations plan is complete and indicates competence and familiarity with delivery of services of this type

10. Description of any provision under which it is agreed that the contractor is to review payment for providing operational or maintenance services:

| N/A |