

Regulated Water System - Public Health Act 2010 Notification of Installation or Change in Particulars

Under the Public Health Act 2010 and Public Health Regulation 2012



About this form

You may use this form to apply for registration of a regulated water system such as a water cooling or warm water system. Warm water systems other than in hospitals (which includes nursing homes, declared mental health facilities, private facilities) are exempt from notifying. Evaporative cooling systems are not required to be registered.

How to complete this form

- 1: Ensure that all fields have been filled out correctly.
- 2: Please note that fields on this form marked with an * are mandatory and must be completed before submitting the application.
- 3: Once completed you can submit this form by mail and in person together with payment of the prescribed fee of \$115. Please refer to the Lodgement details section for further information.

Part 1: System Details

Cooling Water System* Warm Water System*

Site Address*

Site Phone Number

Occupier Name *

Occupier Mobile/Business Number

Occupier Postal Address *

Occupier Email

Occupier ABN/ACN*

Occupier Residential and Business Address

Building Manager Name

Building Manager Mobile Number *

Building Manager Email Address

Location of System within premise *

Cooling System Details (no. of towers, make and model) *

Water Treatment Company

Part 2: Type of Notification *

Installation ► Go to part 3 Change of Occupier ► Go to part 4 Change of Particulars/Decommissioning ► Go to part 5

Part 3: Installation *

Date System Installed*

Part 4: Change of Occupier *

New Occupier Name

New Occupier Email Address

Occupier Phone Number

city of villages

Part 4: Change of Occupier...Cont...*

New Occupier Residential Address

New Occupier ABN/ACN

Date Change of Occupier occurred

Part 5: Change in Particulars* (please select relevant changes and specify details in the spaces)

<input type="checkbox"/> Change in Occupier contact details	<input type="text"/>
<input type="checkbox"/> Change in Building Manager's contact details	<input type="text"/>
<input type="checkbox"/> Cooling tower/s added to system	<input type="text"/>
<input type="checkbox"/> Cooling tower/s removed from system	<input type="text"/>
<input type="checkbox"/> Warm water system type changed/modified	<input type="text"/>
<input type="checkbox"/> Existing Cooling Tower Unique ID	<input type="text"/>
<input type="checkbox"/> System has been decommissioned (please attach written confirmation of decommissioning from the duly qualified person)	<input type="text"/>

Part 6: Declaration

Name of person completing the form*

Email*

Postal Address*

Role of person completing form*

Employer*

Signature*

Date*

Authorised person from the company*

 Yes No

Part 7: Privacy & Personal Information Protection Notice

- Purpose of Collection:** To register a warm water or water cooling system with the City of Sydney Council.
- Intended recipients:** Council staff and approved contractors of the City of Sydney Council.
- Supply:** Voluntary. A Regulated Systems Application is required to register warm water or water cooling systems with the City of Sydney Council, as required by legislation.
- Access/Correction:** Contact the City of Sydney Council Customer Service Team to access or correct this information.
- Storage:** City of Sydney Council, 456 Kent Street Sydney NSW 2000.

Part 8: Lodgement Details

You can lodge the completed application by:

MAIL: GPO Box 1591 Sydney NSW 2001

IN PERSON: Town Hall House - Level 2, 456 Kent Street, Sydney
See our website for details of all customer service centres and opening hours:
<http://www.cityofsydney.nsw.gov.au/customer-service>

WHAT NOW: Once your application is received a Council Officer will contact you if further information is required. For further information regarding your application please contact us by:

TELEPHONE: (02) 9265 9333

WEBSITE: www.cityofsydney.nsw.gov.au

Office Use Only

Receiving Officer (print name)

Registration Period

Registration Number

Date