Temporary Food Stalls Event Register (Non-Council land only)

About this form
This form should be used by event managers organising events not being held on City of Sydney owned land. For events on City of Sydney land, please complete the Event Application form.

How to complete this form
1: Ensure that all fields have been filled out correctly.
2: Please note that fields on this form marked with an * are mandatory and must be completed before submitting the application.
3: Once completed you can submit this form by email, mail and in person. Please refer to the Lodgement details section for further information.
4: Applications must be submitted at least 28 days prior to the event.

Part 1: Applicant Details

Title

Given Name/s *

Family Name *

Company / Business Name*

ABN / ACN*

Postal Address*

Note: Before this application can be lodged at least one of the modes of contact below must be supplied.

Business Telephone Number *

Mobile Number *

Email Address

Site Contact* (if different to above)

Part 2: Event Details*

Event Name*

Date Council notified*

Where is your event located?*

Date/s of event (from-to)*

Stall Details *

(please provide answers in the boxes below)

<table>
<thead>
<tr>
<th>Set Up Time</th>
<th>Event Time Start</th>
<th>Event Time Finish</th>
<th>Dismantle Time</th>
<th>Number of Food Stalls</th>
<th>Number of Food Vans</th>
</tr>
</thead>
</table>

A list of all participating food stall holders including stall name, Council reference number, food stall site number and a location map is enclosed with this application

Completed forms are enclosed with the application for food stalls not previously registered with Council

Part 3: Applicant Declaration

I declare that the information provided on this form is accurate, complete and correct.
I understand that this is an application, and approval of this application is not guaranteed.

Applicant Name

Applicant Signature

Date
Part 5: Lodgement Details

You can lodge the completed application by:

EMAIL: council@cityofsydney.nsw.gov.au

MAIL: City of Sydney, GPO Box 1591, Sydney NSW 2001

IN PERSON: Town Hall House - Level 2, 456 Kent Street, Sydney
See our website for details of all customer service centres and opening hours:

WHAT NOW: Once your application is received a Council Officer will contact you if further information is required.

For further information regarding your application please contact us by:

TELEPHONE: (02) 9265 9333  WEBSITE: http://www.cityofsydney.nsw.gov.au/

Part 6: Privacy & Personal Information Protection Notice

Purpose of Collection: For delivery of Temporary Food Stall Event registration in the Council area.

Intended recipients: Council staff and approved contractors of the City of Sydney Council.

Supply: Voluntary, however a Temporary Food Stall Event application is required for registrations and management of temporary food stalls in the Council area.

Access/Correction: Contact the City of Sydney Council Customer Service Team to access or correct this information.

Storage: City of Sydney Council, 456 Kent Street Sydney NSW 2000.

Office Use Only

Receiving Officer (print name)  Date

PID Number  File Number

Inspection Report