About this form
You may use this form to apply to register a mobile or temporary skin penetration operation within the City of Sydney Local Government Area. This form is not an approval to operate on council roads or public places.

How to complete this form
1: Ensure that all fields have been filled out correctly.
2: Please note that fields on this form marked with an * are mandatory and must be completed before submitting the application.
3: Once completed you can submit this form by mail and in person together with payment of the prescribed fee of $100.
   Note: Inspection fee will be charged separately in accordance to current Fees and Charges. Please refer to the Lodgement details section for further information.

### Part 1: Business owner's details

<table>
<thead>
<tr>
<th>Title</th>
<th>Given Name/s*</th>
<th>Family Name*</th>
</tr>
</thead>
<tbody>
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</table>

<table>
<thead>
<tr>
<th>ABN / ACN*</th>
<th>Business/Trading Name*</th>
<th>Business address*</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

Postal Address*

Residential Address*

Business phone number* | Mobile phone number*
-----------------------|----------------------|
|                       |                      |

Email Address

Home phone number*

### Part 2: Vehicle Details (mobile operations ONLY)

<table>
<thead>
<tr>
<th>Vehicle Make</th>
<th>Vehicle Registration Number</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

Where will the business operate? (List all suburbs you will conduct your business within the City of Sydney local govt area)

Address where vehicle is parked when not in use

Home Council reference number

### Part 3: Event / Location Details

<table>
<thead>
<tr>
<th>Event Name:</th>
<th>Date of operation</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

Location:

From:

To:
Part 4: Skin Penetration Procedures

Which of the following will be performed:

- [ ] Microdermabrasion
- [ ] Nails
- [ ] Body Piercing
- [ ] Waxing
- [ ] Tattoo
- [ ] Electrolysis
- [ ] Acupuncture
- [ ] Cosmetic Tattooing

Other: (specify)

Part 5: Hand washing facilities

Please specify what hand washing facilities will be provided and where they are located:

Part 6: Sterilisation

Please specify all types of sterilisation that will be conducted:

Part 7: Applicant Declaration

I declare that all of the information I have provided is true and correct.
I declare that I have read and complied with the practices under the relevant sections of the:

Public Health Act 2010

Public Health Regulation 2012

Applicant Name

Applicant Signature *

Date

Part 8: Privacy & Personal Information Protection Notice

Purpose of Collection: To register a mobile / temporary skin penetration event in the Council area.

Intended recipients: Council staff and approved contractors of the Council of the City of Sydney.

Supply: Mandatory. New and Changes to Existing Registered Premises Notification is required for the regulation of registered premises under the Public Health Act and Regulation.

Access/Correction: Contact the City of Sydney Council Customer Service Team to access or correct this information.

Storage: City of Sydney Council, 456 Kent Street Sydney NSW 2000.

Part 9: Fees

A fee is charged for the registration of temporary premises.

Please see the City's Fees and Charges website page:
Part 10: Lodgement Details

You can lodge the completed application by:

**EMAIL:**  
council@cityofsydney.nsw.gov.au

**MAIL:**  
The City of Sydney  
GPO Box 1591  
Sydney NSW 2001

**IN PERSON:**  
Town Hall House - Level 2, 456 Kent Street, Sydney  
See our website for details of all customer service centres and opening hours:  

**WHAT NOW:**  
Once your application is received a Council Officer will contact you if further information is required. For further information regarding your application please contact us by:

**TELEPHONE:**  
(02) 9265 9333 or visit our  
**WEBSITE:**  
www.cityofsydney.nsw.gov.au

<table>
<thead>
<tr>
<th>Officer's Name</th>
<th>Date Received</th>
<th>Date Assessed</th>
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<tbody>
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Officer's notes: