Disclosure of Contract – Class 1 Contract

1. Tender Number:

1406

2. Name and business address of the contractor:

Enigma Business Machines
7/252 Allambie Road, Allambie Heights NSW 2100

3. Particulars of any related body corporate of the contractor or any other private sector entity in which the contractor has an interest, that will be involved in carrying out any of the contractor’s obligations under the contract or will receive a benefit under the contract:

N/A

4. Date on which the contract becomes effective and the duration of the contract:

Effective: 3 November 2014
Duration: Five years with the option of two further one year extensions at the discretion of Council

5. Particulars of the project to be undertaken, the goods or services to be provided or the real property to be transferred or leased under the contract:

Managed print services

6. Estimated amount payable to the contractor under the contract:

Schedule of Rates
Estimated value of $2,770,000.00 exgst

7. Description of any provisions under which the amount payable to the contractor may be varied:

N/A

8. Description of any provision with respect to the renegotiation of the contract:

N/A

9. In the case of a contract arising from a tendering process, the method of tendering and a summary of the criteria against which the various tenders were assessed:

Open Tender
Tender evaluation criteria included:
- Meets environmental requirements
- Service levels
- Experience in delivery of similar services and products
- Meets Council’s requirements
- Financial stability and financial position of the tenderer including insurances
- Lump sum and schedule of prices
- WHS

10. Description of any provision under which it is agreed that the contractor is to receive payment for providing operational or maintenance services:

N/A