Reduction/waiver of Filming Fees Application

About this form
You may use this Form to apply for a reduction or waiver of fees associated with Filming and/or still photography projects within the City of Sydney boundaries.

How to complete this form
1: Ensure that all fields have been filled out correctly.
2: Fields on this form marked with an * are mandatory.
3: Once completed you can submit this form by email to openspacebookings@cityofsydney.nsw.gov.au

Part 1: Applicant Details

<table>
<thead>
<tr>
<th>Title *</th>
<th>Given Name/s *</th>
<th>Family Name *</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Position</th>
<th>Organisation Name</th>
<th>Name of Production</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Address *

Business Number

Mobile Number

Email Address

Part 2: Reasons for requesting fee reduction or waiver

The City of Sydney has established a set of criteria for reduction or waiver of fees for filming and still photography in the City. To be eligible for a reduction or waiver of fees, you must demonstrate that one or more of the following conditions are met:

☐ The production and application is by a registered charity or ‘not-for-profit’ organisation where the primary purpose is for the improvement/benefit to the City Of Sydney community

☐ The production and application is by an educational institution relating directly to a course or curriculum based assignment, and solely for a non-commercial purpose

☐ The production’s primary purpose is to highlight the City as a tourist destination

Note:
In submitting this application, the Production Company agrees to acknowledge Council’s assistance regarding any fee waiver and/or reduction in production credits and other promotional material related to the production.

Office Use Only

<table>
<thead>
<tr>
<th>Value of Waiver</th>
<th>Authorised by:</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Lodgement Details

You can lodge the completed application by:

**EMAIL:** openspacebookings@cityofsydney.nsw.gov.au

**WHAT NOW**

Once your application is received you will be sent an acknowledgement from us and will be advised of the expected processing time for your application.

For further information regarding your application please contact us.

**TELEPHONE:** (02) 9265 9452 or visit our **WEBSITE:** www.cityofsydney.nsw.gov.au

Privacy & Personal Information Protection Notice

**Purpose of Collection:** To assess eligibility for a reduction or waiver of Filming fees.

**Intended recipients:** Council staff and approved contractors of the City of Sydney Council.

**Supply:** Voluntary. Completion of this form is required in order to assess eligibility for a reduction or waiver of filming fees.

**Access/Correction:** Contact the City of Sydney Council Customer Service Team to access or correct this information.

**Storage:**

City of Sydney Council, 456 Kent Street Sydney NSW 2000.